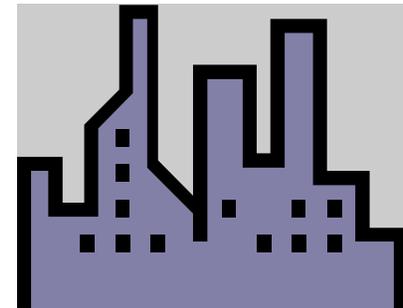


OTHER IMPORTANT NUMBERS

St Edward Parish Family

MINISTRIES AND ACTIVITIES

Blessed by the Holy Spirit with a wide variety of gifts and united through baptism, we strive to proclaim and to live the gospel.



*Nourished by the Word of God and the Eucharist,
we minister to one another
and
together seek to evangelize those who are
not of the faith community.*

St Edward Parish Family

240 Tod Lane
Youngstown OH 44504

Phone: 330.743.2308

Fax: 330.743.8321

E-mail: treerichosu@yahoo.com

Date: January 2010

**Welcome to
Saint Edward
Parish Family**



OTHER IMPORTANT NUMBERS

We have provided this booklet in hopes that you will come to know more about our parish family, and provide you with some interesting information about our parish family.

We are a parish family with many and varied gifts offered for the service of God's people. Our committees and organizations are staffed by volunteers who share their Time and Talent. These are the heart and soul of our parish family—individuals who minister to members of our parish, our community and our neighbors. It is our hope you will find in these pages opportunities for you to share your gifts with the members of our parish family and enable others to come to know the God who loves them.

If you have any questions or would like to talk with a staff member, please call Sister Therese Ann Rich at 330.743.2308 or see her after Mass on the week-end.

Pastoral Care Ministries

A MINISTRY OF CONSOLATION

We are here to walk the road of compassion and consolation with parishioners who have lost a loved one in death. Through personal contact, we hope to be available as a support and a resource for the varying needs of those who are grieving, before or after a loved one's death. We need the help of parishioners who have survived loss themselves and would be willing to extend a hand to someone who has experienced a similar loss. Contact **Sister Therese Ann** at 330.743.2308

CATHOLICS COMING HOME

People leave the Church because of boredom, ignorance and misunderstanding of the basic beliefs of the Church, anger and hurt caused by the Church in some way, anger at God and a variety of other reasons. Relatively few people leave because of theological differences. Most non-practicing Catholics eventually want to return to the Church because of major life events such as family crisis, illness, marriage, births, deaths, job loss or success and many other reasons. As people begin to question the paradoxes of life, they begin to search for the stability and peace that only God can provide in a Church community. Contact **Sister Therese Ann** at 330.743.2308

EUCCHARISTIC MINISTER TO HOMEBOUND/NURSING HOME/HOSPITALS

The Eucharistic Minister shares in the work of the Lord's Spirit who makes of those gathered one bread, one body. Eucharistic ministers are an extension of the parish to those who are homebound, hospitalized or residents in a nursing home. This ministry is open to all confirmed members of the parish [high school through adult]. To be called from among the community, the Eucharistic Minister must have an essential unity between their life inside and outside the liturgy. They are to show themselves to be generous and self-giving to family. Contact **Sister Therese Ann** or our deacon, **Jim Smith**, at 330.743.2308

PRAYER CHAIN

The prayer chain is the spiritual alarm system which communicates and takes prayerful action on the needs of the congregation, community and global needs. This network of people who are committed to prayer take action on behalf of the congregation on Jesus' words to "ask and you will receive, seek and you will find, knock and the door will be opened," (Matthew 7:7). The importance of the prayer chain is that it faithfully intercedes on behalf of others in need by lifting up specific requests, concerns and emergency situations. Contact **Jim Smith** or **Kathy Smith** at 330.759.2642

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We look forward to your active participation in the liturgical and ministerial life of our parish. We need you – your gifts and talents. It is our hope that you will find a spiritual home with us. We invite you to take another step in faith and join this community by sharing your gifts with our parish family..



Parish Information

Pastoral Staff

Administrator

Very Rev. Msgr. Robert Siffrin 330.743.2308

Pastoral Associate

Director of Religious Education

Sr. Therese Ann Rich, OSU 330.743.2308
330.501.3038

Coordinator of Liturgy

Sr Marilyn Ruffin HM

330.743.2308

Youth Ministry

Sean Fyock

330.743.2308

Permanent Deacon

Mr. James Smith

330.743.2308

Director of Music

Mr. Tim Webb

330.759.3829

Parish Office

Secretary/Bookkeeper

Clara Mullen

330.743.2308

Fax

330.744.2965

Sacristy

330.744.2965

Parish Council

CHRISTIAN SERVICE

This Commission identifies social needs in the parish, our local community, and the wider community. We educate parishioners about the needs and then select ways to meet those needs. Members also encourage parishioners to engage in legislative advocacy on pertinent social legislation. Contact **Jim Smith** at 330.743.2308

SPIRITUAL LIFE AND WORSHIP

This commission seeks the active participation of the faithful called for by Vatican II. Recognizing that all activity of the Church directs itself to Liturgy, the commission shares the responsibility of implementing diocesan liturgical policies and directs the liturgical concerns of the parish including the environment and art of the worship space. Contact **Mary Ann Schueller** at 330.759.2471

PARISH HEALTH MINISTRY

Works to educate and help prevent health problems for individuals in the parish. Information is provided through the bulletin, as well as supplemental materials from organizations in our area. Monthly blood pressure screenings and semi-annual glucose and cholesterol screenings are provided. Membership is open to anyone interested and not limited to health care professionals. Contact **Mary Ann Cashier** at 330.759.3127

SMALL COMMUNITIES OF FAITH

Small Faith Community is a small group of parish members who come together to personalize and talk about their faith, to find and give support to one another, to read and discuss Scripture and to encourage one another to live as Disciples of Christ. A Small Faith Community encourages spiritual growth, self-improvement, making of spiritual friends and building up of the parish as a whole. Faith sharing may include reflection on the Scriptures, Church tradition, Church teaching, and social issues and concerns. Hospitality adds a nice touch to the time of sharing. Faith sharing includes sharing of each other's lives and prayer. Groups may choose to meet weekly during special liturgical seasons or throughout the year in a weekly or bi-monthly format. Contact **Sr Therese Ann** at 330.743.2308

Parish Council

CHRISTIAN EDUCATION

is a subcommittee of the Education/Formation Commission. The members work with the Director of Religious Education to plan workshops, special lectures or courses for adults in such areas as family life, general spiritual enrichment, special catechetical in-service. Contact **Sr Therese Ann** at 330.743.2308

FINANCE

By Canon Law, each parish must have a Finance Board composed of members appointed by the pastor in consultation with the Parish Council. The appointments are usually for a three year term. The purpose of the Finance Board is to assist the pastor in the administration of parish assets. They review proposed budgets, study insurance needs, develop endowment programs, and prepare financial statements and reports. Contact **Msgr Siffrin** at 330.743.2308

BUILDING AND GROUNDS

Building and Grounds is a standing committee of Parish Council. This consultative body helps the pastor in the administration of parish property and goods. This commission oversees matters related to maintenance and expansion of facilities. Contact **Msgr Siffrin** at 330.743.2308

PARISH ACTIVITIES

This Commission seeks to strengthen the families of St Edward by assisting those in need and nurturing the faith of all through various activities. Through its members, program and projects, the Commission works to give life to the goals of the Parish Pastoral Council as they pertain to family life. In doing so, it hopes to sustain, develop and make available activities and services, which answer the needs of all families and bring about close, caring relationships. Contact **Betty McLaughlin** at 330.743.2308

Parish Information

SACRAMENT OF RECONCILIATION

Saturday from 3:30-4:00 pm. or by appointment.

FAITH FORMATION FOR FAMILIES AND CHILDREN

The **Family Religious Education** program is for families who want to learn about and explore their faith together. We meet once a month on Sunday morning from 9:30-11:30 a.m. for a meal and a family-friendly learning session.

Contact Sr Therese Ann for more information.

CCD for children in grades k-6

meets on Sunday mornings from 10:00-11:30 a.m.

Contact Sr Therese Ann for more information.

JR. HIGH AND HIGH SCHOOL MINISTRIES

Our teens are invited to be actively involved in all of our parish ministries. We meet regularly on the first Sunday of the month from 12:30-2:00 p.m.

Contact Sean Fyock or more information.

PASTORAL CARE OF THE SICK

If a family member is seriously ill, hospitalized or homebound, please contact the parish office to arrange for a pastoral visit. Sr Therese Ann and/or Deacon Jim Smith will visit the sick or the homebound. The Anointing of the Sick will be celebrated when requested.

Contact Sr Therese Ann for more information.

PARISH ANNOUNCEMENTS

For the bulletin are due in the parish office by 10:00 a.m. on the preceding Monday **Contact Clara Mullen for more information.**

Parish Information

WELCOME TO NEW MEMBERS

New parishioners and visitors are always welcome. If you would like to make St Edward your church home you may register by calling the parish office [Mon-Fri] to schedule an appointment with **Sr Therese Ann** or by seeing her after Mass.

BAPTISM of INFANTS

Baptisms are celebrated after arrangements are made with the pastor. Pre-sacramental preparation is required. **Please contact Sr Therese Ann at the parish office to register for the Baptismal preparation session.**

CHRISTIAN INITIATION of ADULTS [R.C.I.A.]

Christian Initiation of Adults is for anyone who would like to learn about the Catholic Faith. Come, listen and learn and then decide if you would like to be received into the Catholic Faith. **Contact Sr Therese Ann for more information.**

MARRIAGE PREPARATION

Arrangements for the Sacrament of Matrimony are to be made **at least** six months before the date of the wedding. Pre-sacramental preparation is required of all couples. Please call Msgr. Siffrin at the parish office to make arrangements



Parish Organizations

PARISH VOLUNTEER RECEPTIONIST

The parish receptionist is the first face of the spirit of St Edward parish family. In addition to answering the many calls, the receptionist will greet guests and participate in the various activities of outreach provided by the parish. Contact **Clara Mullen** at 330.743.2308.

SPIRITED SENIORS

This group offers companionship, communal activities and a sense of belonging to parishioners over the age of 55. There are no formal meetings. Seniors gather weekly. Contact **Sr Therese Ann** at 330.743.2308

M.O.M.S.

The Ministry of Moms Sharing is a way for moms to share faith, parenting skills, issues of family development in a Catholic environment. Members meet periodically at a time convenient to share faith and to be a support for each other. Contact **Sr Therese Ann** at 330.743.2308

Parish Council

PARISH COUNCIL

The focus of this ministry is to share with the pastor in meeting the needs of the spiritual and temporal needs of the parishioners. Secondly, the Parish Council develops effective lines of communication with all parishioners. Council members are elected for a three-year term.

EDUCATION/FORMATION

Education/Formation Commission is a standing Commission of Parish Council. Members promote the growth and formation of faith for children and adults. Contact **Patricia Fleming** at 330.744.4563

Liturgical Ministers

USHER/GREETER

The **Greeter** is the first of Christ's faces to greet God's people as they assemble for prayer. The ministry is one of welcome and hospitality; to introduce strangers, to care for the needs of those assembled. The Ministry of Greeter is part of St Edward Parish hospitality ministry. It is composed of parishioners who heed the call to welcome all who gather. They are present to all who enter our Church with a word of greeting and an offer of assistance. The ministry complements our Ushers ministry and works in tandem with them. Contact **Sr Marilyn** at 330.743.2308

The **Ministry of Usher** is one of hospitality more than of collection-taking and door-tending. This ministry is open to both men and women of the parish who want to pray, sing, participate, and assist the community in a variety of ways. Their gracious manner as they distribute participation materials, attend to the special needs of parishioners, help parents with infants, and assist the elderly, helps set the tone of hospitality that ultimately pervades the entire gathered community. Contact **Sr Marilyn** at 330.743.2308

SACRISTAN The Ministry is required to prepare the worship space for its celebrations. The Ministry of Sacristan takes on a New and Deeper role - one of coordinating and cleaning the vessels used in the transformation of bread and wine into the BODY and BLOOD of CHRIST is given to this Ministry.

The requirements are simple – to be a member in good standing of the parish, to have the desire to serve your fellow parishioners in the Ministry, and to have been previously commissioned as an Extraordinary Minister of Holy Communion. One Sacristan per Mass per weekend is scheduled as well as Holy Days of obligation. Contact **Isabel Tarr** at 330.743.2308

Parish Organizations

SAINT VINCENT DE PAUL

The Society of St Vincent de Paul is composed of women and men who seek their personal holiness by works of charity. This is one essential way that the Society differs from other charitable associations or agencies. Their principal objective is not the spiritual advancement of their members as such, but the doing of good for someone. Contact **Msgr. Siffrin** at 330.743.2308

Catechetical Ministries

BAPTISMAL PREPARATION

The ministers provide faith-filled models of Christian parenting; they prepare parents to celebrate the Sacrament of Baptism with their children. Contact **Sr Therese Ann** at 330.743.2308

SPONSOR COUPLES

In the Sponsor Couple Program, an engaged couple meets with one married couple in the home of the married couple, for a series of meetings. The Sponsor Couple shares their personal experience of Christian marriage with the engaged couple through a *one-couple to one-couple* approach. Guided by the facilitation instrument, the Sponsor Couple encourages the engaged couples to examine their assumptions and expectations of marriage in the light of the real life experience offered to them by the sponsor couple. Contact **Sr Therese Ann** at 330.743.2308

CATECHISTS GRADES KDG./1-6

Pre-School and Elementary Religious Education provides weekly programs that include instruction, prayer, Scripture, service and community building. The catechetical staff seeks to provide support and guidance to families as they live out their faith through prayer and worship, service and work as well as every day family life. If you wish to be a part of that dynamic team and dedicate yourself to nurturing the faith of children join this ministry of the Word. Contact **Sr Therese Ann** at 330.743.2308

CATECHISTS YOUTH MINISTRY

Consists of the Word, worship, creating community, justice and service, enablement, guidance and healing and advocacy. Youth Ministry reaches out to Youth to invite them to a relationship with Jesus and the Christian community. Adult Advisors should have a willingness to work with and support teens, having a basic understanding of adolescence. Contact Sean Fyock at 330.743.2308

RITE OF CHRISTIAN INITIATION TEAM

The RCIA is the way the Church helps unbaptized persons prepare for and reflect on Baptism, Confirmation and Eucharist. The RCIA also includes baptized persons from other Christian faiths who are preparing for reception into full Communion in the Roman Catholic tradition. The RCIA team includes persons who will provide the formation opportunities necessary to help the catechumens and candidates during their initiation process. Contact **Sister Therese Ann** at 330.743.2308

Committees

A.C.T.I.O.N.. ALLIANCE FOR CONGREGATIONAL TRANSFORMATION

INFLUENCING OUR NEIGHBORHOODS is a coalition of churches, synagogues and other faith-based groups from Youngstown and its suburbs working to bring about social and economic justice. It consists of seven Catholic parishes, eight Protestant churches, and a Jewish synagogue, the Ursuline Sisters, the Humility of Mary Sisters, Peace Action of Youngstown, and Commonwealth, Inc., a non-profit developer of housing for low-income people. Catholic parishes that are members of ACTION are Youngstown St. Patrick, St. Christine, Immaculate Conception and St. Edward; Boardman St. Charles and St. Luke; and Canfield St. Michael. Contact our deacon, **Jim Smith** at 330.743.2308

COLLECTION COUNTERS

Every Sunday after each liturgy, two members of this group gather in the rectory to open and count the collection for the week. Contact **Clara Mullen** at 330.743.2308

Liturgical Ministers

CANTOR

The purpose of the Music Ministry is to enhance our liturgies with song and music. Cantors lead the singing of praise at the liturgies and present the Responsorial Psalm. Cantors inform the assembly of any changes or additions to the liturgy of that day and go over new assembly music with all who are gathered. Contact **Tim Webb** at 330.759.3829

SUNDAY CHOIR

Members of the Sunday choir assist the assembly gathered at 11:30 Sunday liturgy and at special liturgies throughout the year. The Ministry of Music is none other than the Lord's song and to gather the many voices into one song of praise. Rehearsals are held on Sunday morning in the choir room. Contact **Tim Webb** at 330.759.3829

YOUTH BAND AND CHOIR

Members of the Celebrate Band and Choir assist the assembly gathered Sunday liturgy and at special liturgies throughout the year. The Ministry of Music is none other than the Lord's song and to gather the many voices into one song of praise. Contact **Sean Fyock** at 330.743.2308

Liturgical Ministers

INSTRUMENTALISTS

Piano, Organ, String, and Percussion instruments add variety and tonal color to the liturgies. Those assembled will often hear the musicians at the 11:30 am Mass on Sunday. Contact **Tim Webb** at 330.759.3829

ADULT ALTAR SERVER

This ministry is for week-end and/or funeral liturgies and is open to both women and men. Contact our deacon, **Jim Smith** at 330.743.2308

ALTAR SERVER

This ministry trains young people to participate in the Mass and to assist the priest at liturgy. This ministry is open to girls and boys who have completed third grade. It is required of those wishing to be servers to participate in the training sessions. Contact our deacon, **Jim Smith** at 330.743.2308

LECTOR

The ministry of Lector is open to all parishioners, youths and adults. The ministry of Lector is a share in the work of the Lord's Spirit who opens the hearts of those assembled to God's holy Word. The Lector is to proclaim the true and saving Word of God; to proclaim that Word which challenges, confronts and captures the hearts of the assembly. The Lector invites those assembled to feed at the table of the Word that all may become as one in their knowledge and love of the living God. Annual training sessions are offered for those wishing to be a Lector. Contact **Sr Marilyn** at 330.743.2308

EUCCHARISTIC MINISTER

Any member of the parish who has been confirmed may be commissioned as an Eucharistic Minister. To be called from among the community, you must have an essential unity between your life inside and outside the liturgy; in other words, ministers should show themselves to be generous and self-giving. Contact **Sr Marilyn** at 330.743.2308

ENVIRONMENT AND ART

Members need not be artists or crafts persons although these qualities are helpful. What is asked is a willingness to participate and do what is necessary for any given occasion – that is, meeting, planning, setting up and taking down liturgical environments for various liturgies and feasts. Contact **Sr Marilyn** at 330.743.2308